

5<sup>th</sup> February 2019

From: Alan Moorhouse < [seminar-booking@one-name.org](mailto:seminar-booking@one-name.org) >  
Tel: 07970 770546

To: all who have so far registered we look forward to seeing you at

## Medieval and More Seminar

to be held at The National Archives, Kew, Richmond, Surrey TW9 4DU on Saturday 16<sup>th</sup> February 2019 at 9.30am for 10.00am.

Below are some additional details in advance of the seminar.

### A. TNA

The National Archives < <http://www.nationalarchives.gov.uk/about/visit-us/> > is half a mile south of Kew Bridge on the A205 Mortlake Road (South Circular Road).

< <https://maps.google.com/maps?q=The+National+Archives,+Kew,+Richmond,+United+Kingdom&hl=en&ll=51.454251,0.291338&sspn=0.200887,0.389328&oq=the+national&t=m&z=16&iwloc=A> >

The car park opens at 08:30 and the café at 08.30 before the reading rooms open at 09.00.

The National Archives is fully accessible and there is a lift to the first floor where the dedicated events space is located. For more information see < <http://www.nationalarchives.gov.uk/about/visit-us/information-for-disabled-visitors/> >

If you would like any special help please email < [seminar-booking@one-name.org](mailto:seminar-booking@one-name.org) > as soon as possible.

### B. TRAVEL TO KEW

You can get to Kew by car, bus, train and underground and full travel details are available at

< <http://www.nationalarchives.gov.uk/about/visit-us/how-to-find-us/> >

The postcode for your sat nav is TW9 4AD (Bessant Drive).

In case of any Transport for London issues please check < <https://tfl.gov.uk/> >

### C. PARKING

Available on a first-come, first-served basis. We have recently been advised that The National Archives has introduced parking charges in their visitor car park which uses an automatic number plate recognition system. The cost for over four hours is £7.00 payable on departure at a pay point located inside The National Archives building. As the archive continues to be a popular venue all year round with researchers, you might want to consider aiming to arrive before our planned “Registration and Coffee” at 9:30am (and, as The National Archives suggest, where possible consider car sharing). Blue Badge holders will continue to be able to park without charge in designated parking bays in an alternative parking area - please follow appropriate signs. For further details see

< <http://www.nationalarchives.gov.uk/about/news/introduction-of-car-parking-charges/> >

We understand that there is some unrestricted parking on side streets near TNA and around Kew Green which is a short walk away. TNA is next to Kew Retail Park where time restricted parking may be in operation.

#### **D. ARRIVAL**

There is bag search as you first enter TNA. We will have a registration desk in the public area on the 1<sup>st</sup> floor: entering TNA turn to your left, walk past the shop and take the stairs (or lift) to the 1<sup>st</sup> floor and enter the public area; turning right you will see the dedicated event auditorium and Guild registration desk in front of you. Our registration desk will be staffed from 9.00am in case early arrivals. Bags and coats can be taken up to the first floor. There are toilets adjacent to this event area.



#### **E. SEATING**

The seating is tiered lecture theatre style and good conference room quality.



## F. POSTERS

To make the day more interactive we encourage delegates to bring along details of their studies for display and sharing. Pin boards will be available for your use. Please contact < [seminar-booking@one-name.org](mailto:seminar-booking@one-name.org) > to “book” a pin board or table top.

## G. REFRESHMENTS

Tea and coffee will be available at the rear of the event auditorium on arrival from 09.30 and at 15.00 during the afternoon break. Lunch is not included with this seminar and you will need to make your own arrangements - you can consume your own food and drink in the 1<sup>st</sup> floor break out area or downstairs in the café or purchase food from TNA’s own catering in the ground floor and 1<sup>st</sup> floor café areas. There are a number of shops at the adjacent Kew Retail Park that sells take away food.

## H. PROGRAMME

The finalised programme as at writing is

08:30	Car park and Café open
09:00	TNA reading rooms open
09:30 - 10:00	Arrival: Registration and Coffee
10:00 - 10:10	<b>Welcome to the Seminar</b> - Jackie Depelle
10:10 - 11:05	<b>The Manorial Documents Register Update</b> - Liz Hart
11:05 - 11:10	Comfort Break
11:10 - 12:05	<b>The 1939 Register</b> - Audrey Collins
12:05- 12:35	<b>PRO23 Seals Moulds Database</b> - Amy Sampson
12:35- 13.30	Lunch Break (lunch is not included in the seminar cost)
13:30 - 14.25	<b>MH106 Medical Case Sheets Project</b> - David Langrish
14:25 - 14:30	Comfort Break
14:30 - 15:25	<b>WARD 2 Project - Court of Wards and Liveries</b> - Paul Dryburgh
15:25 - 15:50	Tea Break
15:50 - 16:45	<b>MH12 Pauper Letters Project</b> - Paul Carter
16:45 - 16:50	Close of Seminar
17:00	TNA reading rooms close
20:00	TNA car park closes

Read more at < [https://one-name.org/seminar\\_2019feb\\_TNA/](https://one-name.org/seminar_2019feb_TNA/) >

## I. DNA TEST KITS and SALES

DNA test kits for FamilyTreeDNA will not be available to purchase on this occasion and there will be no Guild sales table. Subject to TNA approval there may still be some marmalade available to buy!

## J. ACCOMMODATION

There are a number of bed and breakfasts and budget and other hotels in the Kew area and you can find some details here:

< <https://one-name.org/wp/wp-content/uploads/2018/10/TNA-accommodation-listing.pdf> >

A number of members of the seminar organising committee, together with other delegates, are staying in the Premier Inn Kew Bridge. One delegate no longer requires a room they have booked there (for less the current saver rate) for the Friday night; if you need somewhere to stay and have yet to make a booking please contact < [seminar-booking@one-name.org](mailto:seminar-booking@one-name.org) > if you would like to take over their booking; you may also be able to take over their pre-paid meal deal.

## K. FRIDAY EVENING MEAL

For those staying overnight tables for dinner have been booked at the Premier Inn Kew Bridge on site Thyme Bar & Grill; we have reserved two tables of 8, at 7.00pm and 7.30pm. There is no pre-booking of a specific time/table but we will just fill tables as delegates arrive.

< <https://www.premierinn.com/gb/en/hotels/england/greater-london/london/london-kew-bridge.html> >

Please email < [seminar-booking@one-name.org](mailto:seminar-booking@one-name.org) > if you would like to join us.

(Please note that whilst we organise this Friday evening meet up for the benefit and enjoyment of those delegates staying overnight, any complaints about the arrangements should be directed to the restaurant itself and not the seminar organisers!)

I hope everyone has a most enjoyable and enlightening day!

Kind regards,

*Jackie*

Jackie Depelle  
(Seminar Organiser)